



**CITY OF FLOWERY BRANCH
Cinnamon Cove Pre-Bid Meeting
Thursday, November 13, 2014**



Call to Order:

Engineer Keith Hendrix called the meeting to order at 10:02 am.

Present:

Planning Director John McHenry, City Clerk Melissa McCain and Pond Engineering Representative Keith Hendrix.

Bidders Present:

Lisa Simms, Universal Engineering, Mark Gravel, Willow Construction, Rob Strickland, Strickland and Sons Pipeline Inc., Thomas Brown, Griffin Brothers Inc.

Cinnamon Cove RFP

Engineer Hendrix reviewed a history of the Cinnamon Cove plant and advised that the City of Flowerly Branch purchased the plant from a homeowners association with plans to transfer the effluent to the main treatment plant through the use of a new sewer line and pump station.

There is an addendum issued on November 13 postponing the bid date to December 5th due to some notification errors.

Please feel free to email me or call me with any questions. If you want to visit the plant at any time there is a contact number for Jimmy Dean and he will schedule a time to let you in the facility. The facility will also be open today.

Lisa Simms – Is there a Geotech Report done?

Keith Hendrix – No.

Lisa Simms – Will a Geotech Report be required?

Keith Hendrix – No.

Lisa Simms – Is there construction material testing is that covered by an on-call service company?

Keith Hendrix – There is an allowance in the bid and we will be doing that for compaction testing and it will be paid for by the allowance in the bid tab.



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Keith Hendrix - We put a rock allowance in the bid for the lift station as opposed to doing the preliminary borings we will pay for any rock that you hit.

Rob Strickland – The rock excavation 500 cubic yards will apply to either the line work or the excavation.

Keith Hendrix – That’s correct.

Rob Strickland - Are all the permits ready and pulled for the project.

Keith Hendrix – Yes, we will just need to give notice to DOT and the Railroad when we begin.

Rob Strickland - What is the engineers estimate?

Keith Hendrix – two million

Rob Strickland – Funded by GEFA?

Keith Hendrix – Yes, the bid package has all the paperwork that will need to be completed by the contractor for the project. It is a State Revolving not a regular GEFA loan.

Rob Strickland – Will we need to deal with Ms. Hill?

Keith Hendrix – You will need to deal with her department.

Mark Gravel – you can’t always predict ahead of time every little piece of job that you might ultimately want a subcontractor come in and do for you and this 30 days’ worth of solicitation and run ads is difficult – I should be able to close this project out in two weeks but can’t with the notice. Would like to have a hydroseeder come in but the timing is off. In the past there has been a clause that if the work being performed was under a certain percentage of the job you could just use them as opposed to having to solicit for DBE participation.

Keith Hendrix – I can’t really comment on that as I am not a GEFA employee, you would need to speak with GEFA directly.

Keith Hendrix - Once a month I will need to interview employees and confirm that the contract is complying with the wage rates.

Rob Strickland – Do you have permission from Norfolk Southern?



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Keith Hendrix – Yes.

Rob Strickland – Will we need additional insurance?

Keith Hendrix – Not beyond the limits as listed in the bid documents.

Lisa Simms – Will you send out the bidders list?

Keith Hendrix – Yes.

Planner McHenry advised that the information as well as pre-bid meeting minutes will be posted on the website.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Melissa McCain C.M.C.
City Clerk