



CITY OF FLOWERY BRANCH
COUNCIL MEETING
Thursday, January 12, 2006 – 9:30 a.m.



SPECIAL CALLED WORK SESSION MINUTES

OPEN MEETING: Mayor Hirling opened the meeting at 9:30 a.m.

IN ATTENDANCE: Mayor Hirling, Council Members Jim Herold, Pat Zalewski, Allen Bryans, and Mary Jones. Interim City Clerk Lou Camiscioni, City Planner James Riker, City Attorney Ron Bennett, and Phil Sutton from Hall County.

ABSENT: Council Member Jan Smith

UNFINISHED BUSINESS:

1. Update on Wilwat issue. Phil Sutton updated the Council regarding developer's request for reimbursement from the City in the amount of \$50,000.00 for water lines installed by them so that fire suppression would be obtainable from Gainesville. Discussion concluded that should the Council decide to cover these costs that the City should take ownership of the connecting line for future use; this should be considered as a necessary expenditure. Ron Bennett added that there was also a \$1,300.00 monthly charge that may have to be covered by the City as well. It was agreed by Council that John Washington, Phil Sutton, Allen Bryans, and Jim Herold would meet and discuss this in more detail and report back to the Council
2. Discussion of bids for 750,000 gallon water tank. John Washington reported that one manufacturer for the new Water Tank has submitted a bid, CROM is the name of the manufacturer. It was then stated that state law requires Public Bids and Public Meetings be held to entertain any bid and that four (4) bids would be required. Water tank is approximately 65 feet in diameter and has a wall height of 30 feet. Very little outside maintenance would be required as well on the tank. There would be an aerator on the top of the tank as well as 1 man-way at the top and two man-ways at the bottom. Tank would have 18 inch thick walls. John Washington stated that as far as getting the permits from the EPD, it would be advantageous to have the bids include both the wellhouse and the water tank included. There will be further documentation and information at the next Special Called Council Meeting scheduled for 1/26/06 at 9:30 a.m.

NEW BUSINESS:

1. Set Date & Times for 2006 Meetings. Council recommended that future meetings be held on the 1st and 3rd Wednesday of each month; the 1st meeting would be a Work Session and the meeting on the 3rd Wednesday would be a Voting Session. Ron Bennett will prepare the ordinance for a first reading on 1/26/06 at 9:30 a.m. The new schedule is scheduled to begin on February 1, 2006 once the second reading of the ordinance is

approved and passed.

2. Appointment of Mayor ProTem. A nomination was made by Jim Herold to appoint Allen Bryans as Mayor Pro Tem. Mary Jones agreed with the nomination. A written resolution will be prepared by Ron Bennett and presented to Council on 1/26/06 at 9:30 a.m.
3. Appointment of Trustee for Retirement Plan (MassMutual). It was the general consensus of the Council Members that the Mayor, Diane Hirling should be the City's Trustee for the retirement plan. A voice resolution will be heard at the next meeting scheduled for 1/26/06 at 9:30 a.m.
4. Appointment of City Officials for 2006. Ron Bennett stated that appointments of City Officials is not a requirement and can be made in a verbal resolution. Ron Bennett will prepare such a proposal for the following positions, which will be heard at the 1/26/06 meeting:
 - Trustee for Retirement Program - Mayor Hirling
 - Mayor's Court Judge – G. Hammond Law, III
 - Mayor's Court Solicitor – Graham McKinnon
 - Mayor's Court Public Defender – Les Aiken
 - Mayor's Court Clerk – Yvonne Barron
 - Police Chief – Gerald Lanich
 - City Attorney – E. Ronald Bennett, Jr.
 - City Clerk (during the Special Called Meeting which following this Work Session, this position was given to Melissa McCain)
 - Assistant City Clerk -
 - City Accounting – Frank Henry
 - City Engineer – John Washington
5. Appoint two (2) citizens to Metropolitan Planning Organization. James Riker updated the Council and Mayor on the duties associated with a Citizen Advisory Committee volunteer. Only one (1) volunteer is needed at this time. Citizen Ron Petrie stated to the Council he would be willing to be involved. It was decided that at the next Council meeting scheduled for 1/26/06 a vote would be taken by Council on this matter.
6. Discussion for draft ordinance for the position of City Manager. Ron Bennett handed out to the Mayor and Council a draft ordinance stating some duties associated with the position of City Manager. Phil Sutton followed up by stating that the position of City Manager would change the powers of the Mayor; it would imply that the operational aspects of the City would be under the City Manager; instead of just the Mayor delegating authority to the City Manager, Council would authorize the City manager more control to the Council.

7. Discuss options for electrical service to new Lab Facility. John Washington presented two options to the Council as to how to supply electrical power to the new lab facility: (1) either new lines off of Atlanta Highway by Georgia Power with a new meter or (2) have the City employees do the labor to run conduit from the existing power house currently on-site which is also backed up by a generator, and power the new lab from it. During this discussion Jim Herold proposed to the Council that if option 2 was selected, the electrician doing the work could also configure the panel box to accommodate an emergency generator on the panel for the Booster Pump at the well house on Roberts Drive. John Washington will update the Council with information on this proposal at the next meeting scheduled for 1/26/06.
8. Discussion regarding re-establishing committees by Council. This was postponed until the position of City Manager is established. Jim Herold did suggest that committees for Public Safety, Public Works as well as Financial be considered.

PLANNING, ZONING, AND ANNEXATION ISSUES

1. TE Grant scheduled Public Meeting for Monday, January 23, 2006 at the Depot. James Riker informed the Council that there was a conflict with the January 23, 2006 meeting. It was decided to have the meeting for the TE Grant be rescheduled for January 26, 2006 at 6 p.m. Due to a Special Called Meeting being scheduled for 9:30 am on January 26, 2006, the regular Council Voting Meeting that was scheduled for 6 p.m. would be cancelled.
2. Soil & Erosion Ordinance update. James Riker will provide the Council with an update on this issue at the January 26, 2006 Special Called Meeting.
3. Railroad Leases – space along Railroad Avenue. James Riker will continue to talk with the railroad regarding this issue and include both sides of the tracks in his discussion. Perhaps the railroad will take into consideration our requests if the City removes the existing two buildings that are currently vacant. Should an agreement be made between the City and the railroad the City could have additional parking spaces as well as starting to beautify the area along the railroad.

REPORT FROM CITY ATTORNEY

1. Report on BellSouth Occupational License Tax. Ron Bennett handed out to Mayor and Council a draft ordinance pertaining to this issue for their review and direction.
2. Report on Jackson EMC Franchise Fees. Ron Bennett indicated that as of this date, no voluntary response has come from Jackson EMC on this issue. He will continue to monitor and update the Council.

CITIZEN COMMENTS – *please observe the two (2) minute time frame for comments.*

Mr. Lezaj asked about the street lights being out near the Post Office. Council informed him that they were aware of those lights as well as many others that are not working and would look into it.

Mayor Hirling mentioned that on Monday, January 23, 2006 at 6:30 pm the Joint Meeting Association would be held at the Depot and asked Council to make a presence if possible.

11:28 a.m. a motion to adjourn the Special Called Work Session for the purpose of entering into the Special Called Meeting was made by Jim Herold. It was seconded by Pat Zalewski. Motion carried unanimously.

12:49 p.m. Motion made by Pat Zalewski to appoint Melissa McCain an annual salary of \$38,000.00 for her duties as being appointed to City Clerk. Motion seconded by Mary Jones. Motion carried unanimously.

ADJOURNMENT

Motion to adjourn the Special Called Work Session was made by Jim Herold. Motion seconded by Allen Bryans. Motion carried unanimously.